

Longwood Public Library

Library Renovations and Additions

NOTICE TO BIDDERS

The Longwood Public Library hereby invites the submission of sealed bids for the following work:

CONTRACT: 8.150 Interior Glazing

Bid packages will be available at the **Longwood Public Library: Temporary Staff Office**, 1263 Middle Country Road, Middle Island NY 11953 beginning the **5th day of June, 2015 from 9:30 AM to 5:00 PM** daily except Saturdays, Sundays and Holidays. There will be a non-refundable deposit of \$50.00 in the form of a business check payable to: Longwood Public Library, for each bid package.

Bid security in the amount of 5% of Bid, to a maximum of \$5,000.00, is required to be submitted with each bid.

Each Bidder must indicate how much of the contract will be completed by the Bidder themselves and how much by subcontractors. A bid may be rejected in the interest of the Owner based on the extent of proposed delegation of the performance of the contract to subcontractors, or based on the level of qualification and experience of the proposed subcontractors.

Sealed bids will be received at the **Longwood Public Library: Temporary Staff Office**, 1263 Middle Country Road, Middle Island, NY 11953, no later than **2:00 PM on the 19th day of June, 2015**, at which time they will be publicly opened and read aloud. The Contract name & number must be clearly marked at the right hand lower corner of the bid envelope. **Please note: Bid opening to be held at the Longwood Public Library: Temporary Library 1241 Middle Country Road, Middle Island, NY 11953.**

The Longwood Public Library Board of Trustees reserves the right to reject any or all bids submitted and to waive any informality in any bid, and shall further make awards in any way it deems advisable to the best interest of the Longwood Public Library. The successful Bidder shall be required to execute a formal contract with the Longwood Public Library.

Each Bidder shall agree to hold its bid price for forty-five (45) days after the formal Bid opening.

**BY ORDER OF THE BOARD OF TRUSTEES
LONGWOOD PUBLIC LIBRARY
SUZANNE JOHNSON
LIBRARY DIRECTOR
Dated: June 1, 2015**